**NED 2019: Washington DC FAQ’s for Attendees**

**4/8/2019**

We know our members are excited about ATHNA’s first national NED, but we also know you may have questions about the logistics for the conference. Rather than try to respond to individual messages, we have developed this set of FAQs and will keep adding to them as we learn of new issues/ new information.

Below we address:

* Who is eligible for this free conference?
* Venue and local transportation
* CEs and prepayment options
* Lunch options, onsite catering and reception
* Conference start and stop times
* Accommodations
* More…
1. **Can non-members attend this NED?** No, this is a free benefit for ATHNA members only and preregistration is required. **However, new members are welcome at any time and membership and the conference are free.** So sign up today for membership and the conference. Easy! *Sorry but we cannot accommodate onsite registration.*
2. **Venue-** Thanks to the generosity of the Kaiser Family Foundation our meeting will take place at the lovely Barbara Jordan Conference Center. The Center is located in the heart of DC on G Street between 13th and 14th. It is just one block from the Metro Center (serves the Blue, Orange, Red and Silver lines). For a map of the area and a DC Metro Map, go to: Barbara Jordan Center <https://www.kff.org/barbara-jordan-conference-center-map-and-directions/> and DC Metro <https://www.wmata.com/schedules/maps/> The Barbara Jordan Center is fully handicap accessible. There is an elevator and storage for attendees who come with their luggage. The venue does not have facilities for any accompanying family members.
3. **How do I earn and pay for CE credits?** While this conference is free to members, we do require advance payment for CE credits to cover costs for accreditation and the processing of certificates. ATHNA will be working with the North Dakota Board of Nursing to accredit the meeting for 4.5 CE. Preregistration for CE credits is required and the charge is $25 in advance. When registering for the meeting and for CE, members can either check the box to Pay via PayPal or check the box Pay by Check that provides information on how to pay by check. Checks should be made out to ATHNA. Prepaid certificates will be handed out at the end of the NED. The Barbara Jordan Center does not allow for any onsite payments so CE charges must be prepaid. Unfortunately, we cannot offer Pharm credits at this meeting.
4. **Will this meeting be broadcast?** Unfortunately, we do not have the funds required to do a live broadcast, but we expect to have a CD of some of the talks available about a month after the meeting. Details about that CD will be posted in our July email to the ATHNA membership.
5. **What are the times for the conference?** The day begins at 8am with coffee, registration and posters. Presentation sessions will begin at 8:45. Presentations end at 4pm followed by an hour long reception for attendees. Please do not plan to arrive before 8am as the doors to The Barbara Jordan Center will be locked.
6. **Will lunch be available for purchase onsite?** No, but within 2 blocks in all directions of the venue there are many eateries for every budget and every diet. A list of some of these will be posted on our website and a list will also be available at the Registration Desk on the day of the meeting.
7. **Will there be any exhibitors?** Yes, we are inviting exhibitors and attendees can stop by their tables during registration, at lunchtime, and during the post meeting reception. If you know of a possible exhibitor, we would love to hear from you. Please contact our Sponsorship Coordinator Diane McHugh directly at dianemchughathna@gmail.com.
8. **How do I get to the Jordan Center?** Local transportation options include the DC Metro, buses, and via automobile. The Metro Center station serves the Blue, Orange, Red and Silver lines and is just one block from the venue. Several parking lots are within one to two blocks of G Street between 13th and 14th in the heart of downtown DC. Metro stations outside of the District in Virginia and Maryland have public parking lots.
9. **Onsite catering-** We are providing coffee and tea at Registration and beverages and snacks at the afternoon reception. Unfortunately, we cannot accommodate special dietary requirements. Food is permitted in the Barbara Jordan auditorium. We are setting aside 90 minutes for lunch so attendees can eat in the area, visit the onsite exhibits and network with colleagues.
10. **How did you decide on the agenda?** . Our choices for session topics are based on the results of our Member Survey about the NED that we sent out last summer. We are including three wonderful international speakers for those members who may need credit for their ISTM CTH renewal. We are providing 2019 updates as well as some topics that focus on future trends in our specialty. Great educational opportunity to keep up with the latest standards for practice.
11. **Optional Tours-**If there is enough interest, information about a special tour to Arlington Cemetery will be posted on the website after April 15 as will more information about a tour of the current Smithsonian Exhibit “Outbreak.”

 12**. Accommodations-**ATHNA has not arranged for any “official” conference hotel as we anticipate that many attendees will drive in from the surrounding states. Out of area attendees are staying in the District but also in more modest hotels in Alexandria, Arlington, Bethesda, and Silver Spring as well. Many have direct access via the DC Metro. For a map of the area and a DC Metro Map, go to: Barbara Jordan Center [https://www.kff.org/barbara-jordan- conference-center-map-and-directions/](https://www.kff.org/barbara-jordan-%09conference-center-map-and-directions/) and DC Metro <https://www.wmata.com/schedules/maps/>